

INVITATION FOR SEALED RFQ

NIC ASIA Bank solicits sealed RFQ from interested Company/Firm for supply and delivery of Annual Report for FY 2079/80. Interested Company/Firm can obtain RFQ Document from Bank's General Administration & Project Management Department at Registered Office, Thapathali upon deposit of non-refundable RFQ Document fee as follows:

Eligibility Criteria

Interested companies/ firms should fulfill under mentioned eligibility/criteria as mentioned in the Bid document.

- The Applicants should have at least 3 years of Company Registration.
- The Applicants should have worked with at least 3 Banking and Financial Institutions or any other institutions during past 3 years.
- The Applicants should have annual turnover of at least of NPR 12.50 Million during the FY 2078/79 or Latest.

Documentation Requirement

- Company/Firm Registration Certificate – Duly Notarized.
- Valid copy of PAN/VAT certificate – Duly Notarized.
- Valid copies of Tax clearance of 2078/79 or Latest – Duly Notarized.
- MOA and AOA – Duly Notarized.
- Latest Share Register (Share Lagat) – Duly Notarized.
- Latest Director Register (Sanchalak Lagat) – Duly Notarized.
- Latest Company Update (Company Adhyawodhik) in case of firms Renewal from Department of Commerce/Industry – Duly Notarized
- Appreciation letter/Reference letter issued by Commercial Bank(s)/ financial institutions to back the claim of experience.
- Other required documents as mentioned in RFQ Document.

Interested Company/Firm can obtain RFQ Document from Bank's General Administration & Projects Management Department at Registered Office, Thapathali upon deposit of non-refundable Document fee of NPR 1,000.00/- (NPR One Thousand only) in the Bank account as specified below:

Bank: NIC ASIA Bank
A/C Name: Miscellaneous Income
A/C No.: 00983655241001

RFQ document must be addressed to General Administration & Projects Management Department and submitted in person within the close of business hours on 13th September 2023 in the prescribed format. RFQ received after the deadline will not be accepted. If the last date of purchasing and/or submission falls on a public holiday, next working day shall be considered as the last date.

NIC ASIA Bank reserves the right to accept the offer wholly or partially, annul or modify the Bid process and reject all proposals without assigning any reasons whatsoever.